

LEECHBURG FOOD BANK INFORMATION FOR CLIENTS – 2011

Distribution Day: The FIRST Tuesday of each month.

10:00-11:00 AM

First United Methodist Church
Corner of Main and Spring Sts.

The Leechburg Food Bank goal is to see that **no one** in the Leechburg Area goes hungry. The Food Bank's Board of Directors are clergy participants in the Leechburg Ministerial Association.

The Food Bank is affiliated with the Armstrong County Food Bank Program. The Food Bank receives or buys groceries from Armstrong County (funded by the federal government), the United Way, churches, community groups, and individuals.

All the workers at the Food Bank are volunteers, so we ask for your patience as we fill out the necessary paperwork. We distribute the groceries that have been donated to the Food Bank. **Everyone may not receive exactly the same groceries each month.** If you can't use an item in your bag, pass it on to a neighbor who can use it.

The groceries are distributed once a month, on the **FIRST** Tuesday, 10:00 – 11:00 AM, at the First United Methodist Church at the corner of Main and Spring Sts. We encourage you to volunteer your time by doing one of the following:

1. Pack the groceries on the Monday before distribution at 1:00 PM.
2. Help carry groceries to the cars of food bank recipients. Please arrive by 9:45 AM and volunteer!

If you miss a monthly distribution we will **not** include you on the list being developed for the next month. You must do the following:

- o Drop a note in the door of the food bank by the 23rd saying you would like to receive food next month.
- o **Armstrong County Residents Only:** You must call the County Community Action Agency at 1-800-468-7771 and ask to be put back on the County Food Bank computer list for Leechburg.

The distribution dates for 2011 are listed below:

January 4	July 5
February 1	August 2
March 1	September 6
April 5	October 4
May 3	November 1
June 7	December 6

Instructions for Registering Clients for the Food Bank

1. When client comes to sign up, they need to bring proof of their address, information about their income, and their social security number.
2. Fill out the white application form from the Leechburg Food Bank. Be sure to complete all sections on both sides, then have client sign it. Fill out the county form (colored paper) with the same information, and have the client sign it also.
3. Give the client an information sheet about the Food Bank.
4. Put the white Leechburg Food Bank form in the slot in the Food Bank door (on the side) so the registrar there knows who is coming. Mail the county form to the address on the form.